

## MyConcern



MYCONCERN®  
BY THE  
SAFEGUARDING  
COMPANY



You **MUST** record any incident, accident or safeguarding concern as soon as possible following the event on MyConcern. Use either app or [www.myconcern.education](http://www.myconcern.education).

To do this click the red “Report a Concern” button and enter as much detail as possible accurately and factually in the relevant boxes.

## IF A CHILD MAKES A DISCLOSURE TO YOU...

- Listen, keep listening, do not question or investigate
- Do not promise confidentiality - tell them it will need to be shared
- Assure them they are not to blame
- Tell them what you are going to do and that they will be told what happens
- Using MyConcern App, all relevant information around the concern is entered here, including date, time, and actual words used by the individual. There is no text limit.
- In addition to submitting the concern via MyConcern notify the Academy DSO at the earliest opportunity.
- Only pass information to those who need to know

## CLUB SAFEGUARDING

### MIKE PINK

Safeguarding Board Champion

### JAMES CAMERON

Senior Safeguarding Manager

### GLENN QUIRKE

Academy DSO  
Academy Players  
& Staff

### GRACE BROOKS

Player Care  
Academy Players

### DARYL SMITH

Foundation DSO  
Foundation staff

### MELISSA EDWARDS

Matchday DSO  
Stewards &  
Supporters



## Stevenage Football Club SAFEGUARDING

### CHILDREN, YOUNG PEOPLE & VULNERABLE ADULTS

Stevenage Football Club is committed to ensuring the safety and wellbeing of all staff.

## IMPORTANT CONTACTS

### JAMES CAMERON

Club Secretary  
07852 545325

[jamesc@stevenagefc.com](mailto:jamesc@stevenagefc.com)

### GLENN QUIRKE

Academy DSO  
07300 884239

[safeguarding@stevenagefc.com](mailto:safeguarding@stevenagefc.com)

### GRACE BROOKS

Player Care

[playercare@stevenagefc.com](mailto:playercare@stevenagefc.com)

### MONITOR IF LOW LEVEL CONCERN

Any concern, no matter how small that causes a nagging sense of unease.

Examples include:

- Foul/abusive language toward children/staff/officials
- Sustained change in behavior
- Continued, preferential treatment of certain children
- Parent consistently late for collection/child missing
- increasing number of sessions

**Action Required:** Report to phase lead and continue to monitor.

### REPORT IF MEDIUM LEVEL CONCERN

Any concern that requires an intervention but safety is not an immediate issues

Examples include:

- Visible bruising/marks not consistent with football
- Emotional outbursts, drastic change in mood (overtly expressive/withdrawn)
- Dressing inappropriately for weather
- Change in weight/appearance

**Action Required:** Report on MyConcern and/or inform DSO

### TAKE ACTION HIGH LEVEL CONCERN

Any concern where someone's immediate safety is at threat

Examples include:

- Any form of suspected child abuse
- Disclosure of abuse from a child
- Visible peer-on-peer abuse (bullying)
- Apparent fear if parent/guardian or going home

**Action Required:** Contact DSO immediately an emergency services. remain with person at risk