Head of Academy Sports Science and Medicine

Job Description

Job Title	**Head of Academy Sports Science and Medicine**
Department	Academy
Reports To	Academy Manager
Direct Reports	None
Key Contacts	Internal – Academy Players, Academy Manager, Academy Head of Coaching, Academy Coaching Staff, Lead S&C Coach, Head of Academy Recruitment, Academy Operations Manager, First Team Manager, First Team Physiotherapist, Part Time Medical Staff External – Opposition Club Medical Staff, Parents
Budgetary Responsibilities	Sport Science & Medicine Budget; including Equipment, CPD and other related spend
Location	Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Hertfordshire SG2 8NP
Hours	Full time in accordance with Academy training and fixture schedule. Due to the nature of the post, evening and weekend work will be required
Job Purpose	To lead the medical support services for the Academy players and deliver a first-class provision that focuses on injury prevention, diagnosis, treatment and rehabilitation
Remuneration	£23,000 - £26,000 Dependent upon experience & qualifications

Role Responsibilities & Key Duties	
1	To provide physiotherapy services to all players.
2	To promote and protect the health and well-being of all players.
3	To monitor and assess all players for their fitness and injury status to train or play.
4	To assess, diagnose, treat and rehabilitate all injuries and illnesses, analysing and designing the safest and quickest strategy to ensure a full return to training.
5	To be responsible for pitch-side assessment and treatment of players during training and matches.
6	To provide injury rehabilitation training of players, in conjunction with the Head of Sports Science, in preparation for return to play.
7	To communicate injury status, rehabilitation strategies and return to training projections to the management team on a daily basis.
8	To arrange and undertake pre-registration medical screenings and musculo-skeletal examinations, in conjunction with the Club Doctor.
9	To maintain accurate and updated medical records of all Academy players.
10	To conduct an annual audit of injuries and provide reports as requested by Academy management team.
11	To ensure the Club and players are compliant with all medical and anti-doping guidelines, rules and regulations of the governing bodies.
12	To ensure all medical supplies and equipment are fully stocked, replenished and secured as required.
13	To liaise with medical staff of international players to ensure they are managed appropriately whilst away on international duty.
14	To Manage all medical staff within the academy.
15	To undertake appropriate professional development to keep abreast of industry best practice, especially in highlighted areas of weakness.
16	To contribute to research into all aspects of football performance by implementing original studies of research, and maintaining accurate records of player physical characteristics throughout the training year.

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Other General Duties	
17	A minimum of 37.5 hours per week to be agreed with Academy Manager
18	Flexibility to work in this role is essential – evenings and weekend work required
19	Annual leave to be taken as agreed with the Academy Manager
20	Contribute to multi-disciplinary reports as scheduled in the Academy quality calendar
21	Display high standards of performance as outlined in accompanying Code of Conduct
22	Contribute towards a positive working environment
23	Provide genuine care for players within the Academy and offer a safe environment where players can succeed
24	Undertake other duties as directed by the Academy Manager
25	Undertake other duties as directed by the Technical Board

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Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared".

Relevant information and / or documents will be distributed as part of the recruitment process.

Appointment to the above position will be subject to enhanced DBS clearance.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

E & D Statement

Stevenage FC Academy is committed to providing services which embrace diversity and that promote equality of opportunity.

Head of Sports Science & Medicine (Full Time)

Person Specification

Qualifications		**Essential**	**Desirable**
1	BSc in Physiotherapy or Sports Therapy	✓	
2	Health Professional Council Registration	✓	
3	FA ATMMiF (level 5)		✓
4	FA ITMMiF (level 4)	✓	
5	FA Safeguarding qualification (can be completed in post)	✓	
Skills, Knowledge & Experience			
6	Experience of working as part of a MDT	✓	
7	Experience of working within a musculoskeletal speciality	✓	
8	Experience of working with paediatrics		✓
9	Experience of working within a professional sports environment	✓	
10	IT skills to include the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook)	✓	
11	Able to drive and commute to various venues across the South East of England	✓	
Attitude/Behaviours			
12	Ability to work under pressure and to tight deadlines	✓	
13	A genuine team player	✓	
14	A reliable individual	✓	
Personal Qualities			
15	Displays a high level of discretion	✓	
16	Personable with an ability to build individual relationships	✓	
17	Hardworking and enthusiastic	✓	
18	Empathetic to young players	✓	
19	Ability to adapt to changing circumstances	✓	
20	Loyal and committed	✓	

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