



STEVENAGE FOOTBALL CLUB

Stevenage FC Ltd
The Lamex Stadium
Stevenage
Herts, SG2 8RH
01438 223223

www.stevenagefc.com | www.borotickets.co.uk | info@stevenagefc.com

Foundation Phase Lead Coach (Full Time)

Stevenage Football Club Academy is seeking to appoint a highly motivated, talented, confident and hard-working individual to join our coaching team at The Lamex Stadium. Currently in League Two and operating a Category Three Academy, Stevenage is an ideal club for a knowledgeable and enthusiastic coach, who loves the game and takes great pride in the professional development of young players and themselves. Working within the Academy structure the successful candidate will be able to accelerate their coaching by working with a great variety of players from U7-U23 and in very close proximity to our first team.

Vacant Position

Foundation Phase Lead Coach (Full time)

To Apply

To apply for the role, please complete an Application Form and submit your CV to Amy Ganderton at amyg@stevenagefc.com. The deadline for applications is Friday 25th September 2020. Interviews will take place on the week commencing 28th September 2020.

Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Relevant information and / or documents will be distributed as part of the recruitment process.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

Equality & Diversity Statement

Stevenage Football Club is an equal opportunities employer and staff will be regarded equally and will be given equal opportunities irrespective of sex, age, race, religion or belief, marriage or civil

partnership, disability, sexual orientation, gender reassignment, pregnancy or maternity, ethnic or national origin. Further training on Anti-Discrimination and Inclusion is available to all.



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Company No: 2901467 VAT No: 396 873 483





Foundation Phase Lead Coach (Full Time)

Job Description

Job Title	Foundation Phase Lead Coach (Full Time)
Department	Academy
Reports To	Head of Coaching
Direct Reports	Academy Manager
Key Contacts	<u>Internal</u> – Academy Players, Academy Manager, Head of Coaching, Lead Academy Coaching Staff, Part Time Coaching Staff, Lead Academy Physio, Lead S&C Coach, Head of Academy Recruitment, Academy Operations Manager. <u>External</u> – Opposition Club Coaches, Parents, Regulatory Bodies (EFL, The FA, PFA, LFE)
Budgetary Responsibilities	None
Location	Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Hertfordshire SG2 8NP
Hours	40 hours per week
Job Purpose	The role includes overseeing the delivery of the U7-U12 coaching programme. Working closely with the Head of Coaching and other lead phase coaches to ensure departmental performance targets are maintained and achieved. The successful applicant will manage and oversee all operations of the Foundation Phase, work with the coaches within this Phase to plan, deliver and evaluate coaching sessions via the PMA in accordance with the Club Philosophy.
Remuneration	Dependant on Qualifications & Experience





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Role Responsibilities & Key Duties	
Coaching	
1	Manage the day to day operations of the phase
2	Work with other coaches in the Academy Management Team to develop and maintain designated area of the EPPP
3	Work with the Foundation Phase staff to plan, deliver and evaluate every coaching session in accordance with the Academy philosophy and coaching programme.
4	Ensure that the training programme is clearly planned and executed to develop 'Independent Operators' through Individually assigned Learning Plans and Session considerations.
5	Evaluate coaching sessions, documenting achievements of learning objectives and progress of individuals on the PMA
6	Ensure Learning Objectives are attained across the Micro/Meso and Macro periods
7	Maintain an open, multi-disciplinary approach to your daily tasks and liaise frequently with sport science, medicine and recruitment.
8	Ensure frequent evaluation of staff, players and the coaching syllabus
9	Ensure the coaching vocabulary and coaching methods are maintained throughout sessions.
10	Upload and Maintain evidence on the PMA
11	Communicate professionally with parents, players and staff on a regular basis.
12	Develop and maintain a positive learning environment to maximise each players learning potential.
Match Days	
13	Attend required match day venues and ensure match day planning is maintained.
14	Document individual player planning for match days
15	Make sure part time staff emphasise learning objectives during their interventions using existing vocabulary and match day processes
16	Ensure the coaching vocabulary is regularly used n match day
17	Ensure evaluations of match days take place
18	Arrange additional games as deemed necessary to maintain performance targets within the department.
19	Demonstrate impeccable touchline behaviour and take a lead on ensuring the same from staff and spectators.
20	Liaise with GK coach to maintain relationships with the GK's in your phase.
Reviews	
21	Organise and conduct the multi-disciplinary reviews every 6 weeks for your phase
22	Link player performance reviews to the learning outcomes of the Academy coaching programme
23	Develop the video library within the phase working in collaboration with the analysis department
24	Present all retain/release information to the Academy manager and Operations manage ahead of EFL deadlines
25	Present player/parent review meetings every 10 weeks as per club guidelines
26	Maintain all PMA evidence in relation to reviews
Recruitment & General Duties	
27	Help identify talented local footballers who can one day play for the first team
28	Oversee the Recruitment plan for your phase
29	Continually evaluate the succession planning to present to the Academy Manager



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30 Attend all Academy meetings where required and ensure you work towards own Development Action Plan assigned to you by the Head of Coaching in line with the CCF.

31 A minimum of 37.5 hours per week to be agreed with Academy Manager

32 Flexibility to work in this role is essential – evenings and weekend work required

33 Annual leave to be taken as agreed with the Academy Manager

34 Attend all CPD as instructed by Head of Coaching

35 Contribute to parents evenings and other phases where required

36 Display high standards of performance as outlined in accompanying Code of Conduct

37 Contribute towards a positive working environment

38 Provide genuine care for players within the Academy and offer a safe environment where players can succeed

39 Undertake other duties as directed by the Academy Manager

40 Undertake other duties as directed by the Technical Board

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