



VACANCY

STEVENAGE FC WOMEN - 1ST TEAM ASSISTANT MANAGER

Stevenage FC Women are recruiting an enthusiastic and motivated individual to form part of the coaching team at Stevenage FC Women and be an integral part of the future growth and progress of the Women and Girls' pathway overseen by Stevenage FC Foundation.

POST DETAILS	
Job Title:	Stevenage FC Women Assistant Manager
Reporting To:	Stevenage FC Women 1 st Team Manager
Location:	Stevenage FC Women train and play their home games at Hertfordshire FA Community Football Centre, Letchworth, SG6 2EN. Travel will be required for Away matches.
Hours	Training – Tuesdays & Thursdays for 1.5 hours Matchdays – Sunday, KO usually 2pm. Some Tuesday night games, 7:45pm KO
Salary:	This role is voluntary. Expenses paid for away games where travel isn't provided.

DUTIES & RESPONSIBILITIES

Note: The duties and responsibilities attached to this post may vary from time to time without changing the general character of the duties or the level of responsibility entailed.

We are looking for a voluntary Assistant Manager to join the Stevenage FC Women Coaching Team.

Duties will include:

- Work with the 1st team manager and coaches to deliver an effective coaching programme that helps deliver the highest level of performance
- Contribute to the planning and delivery an effective pre-season in July/August and give individual player feedback throughout the season
- Work with the first team manager and other members of the Club to identify and recruit players to create the best possible squad
- Form part of the matchday coaching staff supporting tactical and logistical decisions
- Assist the 1st Team Manager (and other coaches where appropriate) to select playing squads and maintain a transparent selection process and pathway between squads (Development Team)
- Foster and create a strong bond and performance culture within the team
- To work within an equal opportunities' framework
- To ensure all sessions comply with the Health and Safety regulations
- To be an advocate for best practice and to promote the messages of the Stevenage FC Foundation, Stevenage Football Club and other partners

The successful candidate **MUST** hold or be working towards a UEFA B Licence.

As part of your involvement with Stevenage FC Foundation the following benefits are available to staff:

- Stevenage FC staff kit provided
- Free ticket to every Stevenage FC men's home game
- From time to time access to bespoke CPD from our partners including Stevenage FC Academy, Premier League, English Football League Trust, The FA, Professional Footballers Association and other key partners



STEVENAGE FC WOMEN

Part of Stevenage FC Foundation - Registered Charity #1140006

The Lamex Stadium, Broadhall Way, Stevenage
Hertfordshire, SG2 8RH





STEVENAGE FOOTBALL CLUB

Stevenage FC Ltd
The Lamex Stadium
Stevenage
Herts, SG2 8RH
01438 223223

www.stevenagefc.com | www.borotickets.co.uk | info@stevenagefc.com

PERSON SPECIFICATION		
Education/Qualifications	Essential	Desirable
UEFA B Licence (or working towards)	✓	
UEFA A Licence		✓
FA Licenced Coach	✓	
Current Safeguarding Certificate	✓	
Current First Aid Certificate	✓	
Knowledge and Experience	Essential	Desirable
Experience of working in a coaching setting within Women's football		✓
Experience of working with outfield players	✓	
Experience of managing and developing players within a team setting	✓	
An understanding of safeguarding children regulations, and DBS requirements	✓	
Skills and Competencies	Essential	Desirable
Ability to represent Stevenage FC Women, Stevenage FC Foundation and Stevenage FC and communicate with all potential contacts whilst presenting a professional image	✓	
Ability to deliver effective and safe activities which consider individual needs.	✓	
Demonstrate excellent commitment to the ongoing development of Stevenage FC Women and the wider women & girls' pathway within Stevenage FC Foundation.	✓	
Flexibility to work outside of normal working hours e.g. evenings & weekends to meet the needs of Stevenage FC Women.	✓	
Equality & Inclusivity	Essential	Desirable
Ability to work in a non-discriminatory manner, in accordance with the Stevenage FC Foundation's Equality & Diversity Policy.	✓	
Other Qualities	Essential	Desirable
Hold a full UK driving license and have access to own transport	✓	
Be willing to undertake an Enhanced Disclosure and Barring Service (DBS) check	✓	
Effective team player with the ability lead a team and ensure high quality work	✓	
Professional and approachable	✓	
Ability to work on own initiative and under pressure	✓	
A dynamic, hardworking and enthusiastic individual	✓	
Excellent communication and interpersonal skills	✓	
Proactive decision maker	✓	
Is receptive to feedback about own behaviour, strengths and areas for improvement	✓	
Displays a high level of confidentiality	✓	
Flexibility and willingness to learn	✓	

To apply for this job role, please send a CV and covering letter to womenandgirls@stevenagefc.com



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