



## Youth Development Phase Lead Coach (Full Time)

Stevenage Football Club Academy is seeking to appoint a highly motivated, talented, confident and hard-working individual to join our coaching team at The Lamex Stadium. Currently in League Two and operating a Category Three Academy, Stevenage is an ideal club for a knowledgeable and enthusiastic coach, who loves the game and takes great pride in the professional development of young players and themselves. Working within the Academy structure the successful candidate will be able to accelerate their coaching by working with a great variety of players from U7-U23 and in very close proximity to our first team.

### Vacant Position

Youth Development Phase Lead Coach (Full time)

### To Apply

To apply for the role, please complete an Application Form and submit your CV to [info@stevenagefc.com](mailto:info@stevenagefc.com). The deadline for applications is Friday 1<sup>st</sup> July 2022. Interviews will take place on the week commencing 11<sup>th</sup> July 2022.

### Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Relevant information and / or documents will be distributed as part of the recruitment process.

### BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

### Equality & Diversity Statement

Stevenage Football Club is an equal opportunities employer and staff will be regarded equally and will be given equal opportunities irrespective of sex, age, race, religion or belief, marriage or civil

partnership, disability, sexual orientation, gender reassignment, pregnancy or maternity, ethnic or national origin. Further training on Anti-Discrimination and Inclusion is available to all.



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## Youth Development Phase Lead Coach (Full Time)

### Job Description

<b>Job Title</b>	<b>Youth Development Phase Lead Coach (Full Time)</b>
<b>Department</b>	Academy
<b>Reports To</b>	Head of Coaching
<b>Direct Reports</b>	Academy Manager
<b>Key Contacts</b>	<u>Internal</u> – Academy Players, Academy Manager, Head of Coaching, Lead Academy Coaching Staff, Part Time Coaching Staff, Lead Academy Physio, Lead S&C Coach, Head of Academy Recruitment, Academy Operations Manager. <u>External</u> – Opposition Club Coaches, Parents, Regulatory Bodies (EFL, The FA, PFA, LFE)
<b>Budgetary Responsibilities</b>	None
<b>Location</b>	Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Hertfordshire SG2 8NP
<b>Hours</b>	40 hours per week
<b>Job Purpose</b>	The role includes overseeing the delivery of the U3-U16 coaching programme. Working closely with the Head of Coaching and other lead phase coaches to ensure departmental performance targets are maintained and achieved. The successful applicant will manage and oversee all operations of the Foundation Phase, work with the coaches within this Phase to plan, deliver and evaluate coaching sessions via the PMA in accordance with the Club Philosophy.
<b>Remuneration</b>	Dependant on Qualifications & Experience



<b>Role Responsibilities &amp; Key Duties</b>	
<b>Coaching</b>	
<b>1</b>	Manage the day to day operations of the phase
<b>2</b>	Work with other coaches in the Academy Management Team to develop and maintain designated area of the EPPP
<b>3</b>	Work with the Foundation Phase staff to plan, deliver and evaluate every coaching session in accordance with the Academy philosophy and coaching programme.
<b>4</b>	Ensure that the training programme is clearly planned and executed to develop 'Independent Operators' through Individually assigned Learning Plans and Session considerations.
<b>5</b>	Evaluate coaching sessions, documenting achievements of learning objectives and progress of individuals on the PMA
<b>6</b>	Ensure Learning Objectives are attained across the Micro/Meso and Macro periods
<b>7</b>	Maintain an open, multi-disciplinary approach to your daily tasks and liaise frequently with sport science, medicine and recruitment.
<b>8</b>	Ensure frequent evaluation of staff, players and the coaching syllabus
<b>9</b>	Ensure the coaching vocabulary and coaching methods are maintained throughout sessions.
<b>10</b>	Upload and Maintain evidence on the PMA
<b>11</b>	Communicate professionally with parents, players and staff on a regular basis.
<b>12</b>	Develop and maintain a positive learning environment to maximise each players learning potential.
<b>Match Days</b>	
<b>13</b>	Attend required match day venues and ensure match day planning is maintained.
<b>14</b>	Document individual player planning for match days
<b>15</b>	Make sure part time staff emphasise learning objectives during their interventions using existing vocabulary and match day processes
<b>16</b>	Ensure the coaching vocabulary is regularly used on match day
<b>17</b>	Ensure evaluations of match days take place
<b>18</b>	Arrange additional games as deemed necessary to maintain performance targets within the department.
<b>19</b>	Demonstrate impeccable touchline behaviour and take a lead on ensuring the same from staff and spectators.
<b>20</b>	Liaise with GK coach to maintain relationships with the GK's in your phase.
<b>Reviews</b>	
<b>21</b>	Organise and conduct the multi-disciplinary reviews every 6 weeks for your phase
<b>22</b>	Link player performance reviews to the learning outcomes of the Academy coaching programme
<b>23</b>	Develop the video library within the phase working in collaboration with the analysis department
<b>24</b>	Present all retain/release information to the Academy Manager and Operations Manager ahead of EFL deadlines
<b>25</b>	Present player/parent review meetings every 12 weeks as per club guidelines
<b>26</b>	Maintain all PMA evidence in relation to reviews



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<b>Recruitment &amp; General Duties</b>	
<b>27</b>	Help identify talented local footballers who can one day play for the first team
<b>28</b>	Oversee the Recruitment plan for your phase
<b>29</b>	Continually evaluate the succession planning to present to the Academy Manager
<b>30</b>	Attend all Academy meetings where required and ensure you work towards own Development Action Plan assigned to you by the Head of Coaching in line with the CCF.
<b>31</b>	Flexibility to work in this role is essential – evenings and weekend work required
<b>32</b>	Annual leave to be taken as agreed with the Academy Manager
<b>33</b>	Attend all CPD as instructed by Head of Coaching
<b>34</b>	Contribute to parents' evenings and other phases where required
<b>35</b>	Display high standards of performance as outlined in accompanying Code of Conduct
<b>36</b>	Contribute towards a positive working environment
<b>37</b>	Provide genuine care for players within the Academy and offer a safe environment where players can succeed
<b>38</b>	Undertake other duties as directed by the Academy Manager
<b>39</b>	Undertake other duties as directed by the Technical Board

<b>Qualifications</b>		<b>Essential</b>	<b>Desirable</b>
<b>1</b>	UEFA B licence outfield award	✓	
<b>2</b>	UEFA A license outfield award		✓
<b>3</b>	FA Youth Module 3 (assessed)	✓	
<b>4</b>	FA Advanced Youth Award		✓
<b>5</b>	Recognised First Aid Qualification (Emergency Aid)	✓	
<b>6</b>	FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS)		✓
<b>7</b>	DBS check	✓	
<b>8</b>	FA Safeguarding Children	✓	
<b>9</b>	PTLLS or other teaching qualification		✓
<b>Skills, Knowledge &amp; Experience</b>			
<b>10</b>	Extensive knowledge and experience of the role and the position		✓
<b>11</b>	Experience working across academy age groups		✓
<b>12</b>	Experience working with young professional players		✓
<b>13</b>	Understanding of the Elite Player Performance Plan (EPPP)		✓
<b>14</b>	Experience of scouting & talent identification processes and procedures		✓
<b>15</b>	IT skills; including the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook)		✓
<b>16</b>	Excellent interpersonal and communication skills	✓	