



## Pre-Academy Coach (Part-Time)

Stevenage Football Club Academy is seeking to appoint a highly motivated, talented, enthusiastic, and hard-working individual to join our coaching team at The Lamex Stadium. Currently in League One and operating a Category Three Academy, Stevenage is an ideal club for a passionate and eager coach, who loves the game and takes great pride in the professional development of young players and themselves. Working within the Academy structure, the successful candidate will be able to accelerate their coaching by working with a group of aspiring Academy players, with the support of the Fundamental Phase Lead and Head of Coaching. The Pre-Academy are made up of our Under 8's who we recruit to become our Academy Under 9's, and Under 7's, with the latter beginning in the new year. The position is treated in a similar way in terms of CPD, coach development and support as the Academy coaches, however the fact that it lies outside of the Academy officially, means there is more flexibility in terms of qualifications.

### Vacant Position

Pre-Academy Coach (Part-Time)

### To Apply

To apply for the role, please complete an Application Form and submit your CV to Ieuan Lewis at [ieuanl@stevenagefc.com](mailto:ieuanl@stevenagefc.com). The advert will be live until Friday the 27<sup>th</sup> of October, the interviews will take place week commencing the 30<sup>th</sup> of October and we will look to offer the successful candidate the position by Friday the 10<sup>th</sup> of November. Feedback will be offered to unsuccessful applicants by the 3<sup>rd</sup> of November.

### Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Relevant information and / or documents will be distributed as part of the recruitment process.

### BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. As part of the application process, you will therefore be asked to declare your ethnicity.

### Equality & Diversity Statement

Stevenage Football Club is an equal opportunities employer and staff will be regarded equally and will be given equal opportunities irrespective of sex, age, race, religion or belief, marriage or civil partnership, disability, sexual orientation, gender reassignment, pregnancy, or maternity, ethnic or national origin. Further training on Anti-Discrimination and Inclusion is available to all.



## Pre-Academy Coach (Part-Time)

### Job Description

<b>Job Title</b>	<b>Pre-Academy Coach (Part-Time)</b>
<b>Department</b>	Academy (Pathway)
<b>Reports To</b>	Fundamental Phase Lead – Chris Barrell and Head of Coaching – Ieuan Lewis
<b>Direct Reports</b>	n/a
<b>Key Contacts</b>	<u>Internal</u> – Pre-Academy Players, Phase Lead, Academy Manager, Head of Coaching, Head of Academy Recruitment, Academy Operations Manager. <u>External</u> – Parents
<b>Budgetary Responsibilities</b>	None
<b>Location</b>	Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Hertfordshire SG2 8NP – (school holiday home/away venues vary)
<b>Hours</b>	120-minute sessions on Monday and Tuesday evenings during (Hertfordshire) term times, fixtures periodically on Saturdays and in Half-Term holidays.
<b>Job Purpose</b>	The role includes planning, delivering, and reviewing coaching sessions with the Pre-Academy players. The successful candidate will coach on the two evenings and make themselves available for fixtures on Saturdays as much as possible. The successful candidate will be responsible for completing reviews for all the players they work with over the course of the season, particularly to support ‘audit’ of potential players being signed at Under 9.
<b>Remuneration</b>	Dependant on Qualifications: UEFA A Licence - £17.50 an hour. UEFA B Licence - £15 an hour. FA Level 2/UEFA C Licence - £12.50 an hour. Fixtures - £45 per fixture.



<b>Role Responsibilities &amp; Key Duties</b>
<b>Coaching</b>
Plan, Deliver and Review sessions in line with the Academy Coaching Philosophy and Game Model.
Work with Fundamental Phase Lead to create bespoke Individual Development Plans for the players in your age group(s).
Communicate professionally with parents, players, and staff on a regular basis.
Be an active part of frequent audit/evaluation of players and the coaching syllabus.
Develop and maintain a positive learning environment to maximise each players learning potential.
Liaise with GK coach to maintain relationships with the GK's in your phase.
<b>Match Days</b>
Plan, Deliver and Review appropriately for each player as an individual, as well as for the team.
Emphasise learning objectives during their interventions using existing vocabulary and match day processes.
Demonstrate impeccable touchline behaviour and take a lead on ensuring the same from players and spectators.
<b>Reviews</b>
Write and conduct the multi-disciplinary reviews every 12 weeks for your age group(s).
Link player performance reviews to the learning outcomes of the Academy Coaching Programme, Philosophy and Game Model.
<b>Safeguarding and Welfare</b>
Understand the Academy Safeguarding process and key personnel.
Be vigilant and sensitive to potential safeguarding and welfare concerns.
Communicate to key staff and appropriately log any incident you observe on or off the pitch.

<b>Qualifications</b>		<b>Essential</b>	<b>Desirable</b>
<b>1</b>	The FA Level 2/UEFA C Licence	✓	
<b>2</b>	UEFA B licence outfield award		✓
<b>3</b>	FA Youth Module 3 (assessed)		✓
<b>4</b>	FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS)		✓
<b>5</b>	DBS check	✓	
<b>6</b>	FA Safeguarding Children	✓	
<b>Skills, Knowledge &amp; Experience</b>			
<b>7</b>	Knowledge and experience of the role and the position		✓
<b>8</b>	Experience working across age groups		✓
<b>9</b>	Experience of scouting & talent identification processes and procedures		✓
<b>10</b>	IT skills: including the ability to use Microsoft Office (Excel, Word, and Outlook)		✓
<b>11</b>	Excellent interpersonal and communication skills	✓	