



Job Description: Disability Liaison Officer

Job Title	Disability Liaison Officer (Voluntary Role)
Department	Club - Reports to Safety Officer, Club Secretary, Ticketing Manager
Key Contacts Internal	Safety Officer, Club Secretary, Ticketing Manager, Media & Marketing Manager, Stewards
Key Contacts External	The Football League, The FA, Visiting Clubs, Level Playing Field
Location / Requirements	Based at The Lamex Stadium, Broadhall Way, Stevenage, Herts, SG2 8RH, with the requirement to attend all first team fixtures. Attendance at away fixtures is not mandatory however, can be accommodated.
Hours/ Remuneration	23 x Home League Games + Cup Games + Pre-Season Fixtures Arrival 90 minutes pre – kick off till full time
Job Purpose	<p>To be responsible for supporting and advising the football club in relation to improving access and inclusion for its disabled supporters, customers, employees, volunteers and players.</p> <p>The DSLO will be the club’s key advocate for all disability-related matters and will champion disability issues, as well as promoting the business benefits of creating an accessible stadium, matchday and inclusive environment.</p> <p>They will serve as the main point of contact between the football club and its disabled supporters, guests, players and employees and will work to facilitate a positive dialogue between the two parties.</p>
Duties & Responsibilities	<ul style="list-style-type: none"> Act as a point of liaison between the club and its disabled visitors and fans, and their associations or groups. Collate access information for disabled home and away supporters, with relevant matchday information on public transport from the city centre to the stadium and back, accessible accommodation, contact information and accessible facilities and services available at the improving and promoting accessible matchday services at the stadium. To liaise with local disability communities to ensure the club is following best practices and encouraging new disabled fans to attend matches.





<p>Duties & Responsibilities</p>	<ul style="list-style-type: none"> • Attend organised training events delivered by the EFL and Level Playing Field. • Assist with disability inclusion and etiquette training for club employees and volunteers. • In partnership with the Club ensure own compliance with all the legislative, regulatory and statutory requirements. • Other adhoc responsibilities as determined by the club.
<p>Key Capabilities, Knowledge, Skills & Experience</p>	<ul style="list-style-type: none"> • Effective influencing and written/verbal communication skills, display positive and enthusiastic attitude at all times. • Understanding of local disability legislation and how to provide an accessible stadium. • Able to communicate with a wide range of key stakeholders, including senior management, local disability groups and differently disabled people • • Understanding working environment of Stevenage FC • Builds knowledge of fan base/ processes/ regulation/ SFA or SPFL fan initiatives or systems to resolve issues and provide solutions. • • Collaborative and engaging communication skills. • Self-motivated and passionate about improving access and inclusion for disabled people





Application Process: Disability Liaison Officer

Application Instructions	<p>Interested applicants should write or email the Club outlining their suitability for the role in the form of a Cover Letter and submit a copy of their C.V.</p> <p>Application Postal Address: Stevenage Football Club, The Lamex Stadium, Broadhall Way, Stevenage, Herts, SG2 8RH</p> <p>Email Applications to: info@stevenagefc.com</p>
Application Deadline	Monday 30 th August 2021
Interview Date	W/C 30th August 2021
Role Start Date	September 2021
Employability Statement	Stevenage Football Club is committed to being an equal opportunities provider and welcomes applicants from all members of the community. Should you require assistance with your application please contact the Club in advance of your submission.
Equal Opportunities Statement	<p>Stevenage Football Club is an equal opportunities employer and staff will be regarded equally and will be given equal opportunities irrespective of sex, age, race, religion or belief, marriage or civil partnership, disability, sexual orientation, gender reassignment, pregnancy or maternity, ethnic or national origin.</p> <p>Further training on Anti-Discrimination and Inclusion is available to all.</p>
Safeguarding Statement	<p>Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.</p> <p>Relevant information and / or documents will be distributed as part of the recruitment process.</p>

